

### Leasing Information

<b>ARENA</b> Ticketed, Non Ticketed	<b>Commercial</b> (318)329-2225 for pricing	<b>Civic</b>
<b>THEATRE</b> Ticketed, Non Ticketed	<b>Commercial</b> (318)329-2225 for pricing	<b>Civic</b>
<b>CONFERENCE HALL</b> Whole Hall Half Hall Quarter Hall	<b>Commercial</b> \$1,000 \$600 \$ 350	<b>Civic</b> \$750 \$500 \$300
<b>CONVENTION CENTER</b> Room(s) Bayou or Ft. Miro Rooms Ouachita & Jackson Rooms Caldwell & Franklin Rooms Union & Richland Rooms Louisiana Room Arena or Theatre Lobby Plaza	<b>Flat</b> \$300 \$200 \$200 \$200 \$150 \$250 \$300	<b>Room Size</b> 60 ft. x 60 ft. 30 ft. x 60 ft. 30 ft. x 60 ft. 30 ft. x 60 ft. 30 ft. x 45 ft.
Move-in 75% of daily flat After midnight \$150/hr Before 7:00a m \$ 100/hr		

Additional information about service(s) available upon request.



### Facility Information

**46,025 Sq. Ft. Arena**  
with stadium style seating  
for 6,000

**22,000 Sq. Ft. Convention Center**  
with 15 meeting rooms  
& multiple layouts

**14,000 Sq. Ft. Conference Hall**  
which seats 1,000 and may be divided  
into smaller rooms

*Theatre equipped with state-of-the-art sound  
system and seats more than 2,000 with  
orchestra pit and two balconies*

**Monroe Civic Center**  
401 Lea Joyner Expressway  
Monroe, LA 71201  
P O Box 123  
Monroe, LA 71210-0123  
[monroeciviccenter.org](http://monroeciviccenter.org)  
318-329-2225

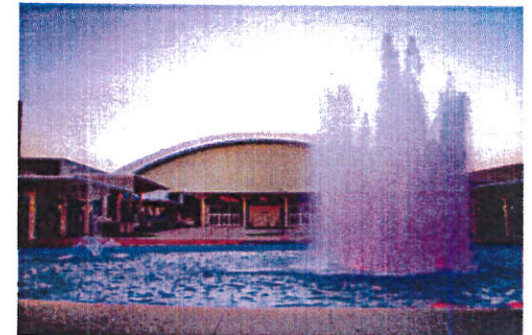
**Monroe**  

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**CIVIC CENTER**

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### Rental Rates & Equipment Rates



**"Monroe...One City, One Future!"**

### A/V Equipment

LCD Data Projector-3500 Lumen	\$ 200 each
LCD Data Projectors-1800 Lumen	\$150 each
Projector Carts and VGA and AC Cables Included	
Panasonic 27" TV	\$50
Slide Projector	\$40
Transparency Projector	\$35
Screens:	
Da Lite Tri-pod (all sizes)	\$35 each
Da Lite Fast Fold (all sizes)	\$50 each
DVD Player	\$50
Switcher Rack and Cabling (includes DVD)	\$100.00
Laptop for Power Point Use	\$ 50.00

### Audio Microphones

Wireless hand-held microphone	\$50 each
Wireless lavalier microphone	\$50 each

### Back Line

9' Grand Piano (theater)	\$ 100.00
Electric Piano/ Organ	\$ 50.00
Drum Kit	\$ 200.00
Bass Amp	\$ 100.00
Guitar Amp	\$ 50.00

There is no charge for built-in existing sound systems or hard-wired microphones in Arena, Theater Conference Hall, Conference Center, or Equestrian Pavilion. Additional equipment charges may apply when required for a specific event.

**Sound System packages are to be employed when there is no built in existing sound system or additional coverage, SPL, or input capacity is required.**

### Sound System Package #1

Audiences of up to 100 people	\$ 300
Powered Speakers	
2 Speaker Stands	
1 Wired Podium Microphone	
All required cabling, etc.	

### Sound System Package #2

Audiences of up to 1000 people	\$1,000
4 Speakers with Amplifiers	
4 Monitors	
1 16 or 32 - channel mixer and processing	
All required cabling, etc.	

### Concert Sound System

Audiences of up to 3500 people	\$2,500
8 Speakers with Amplifiers (4 per side)	
6 Monitors	
1 16 or 32-channel mixer and processing	
All required cabling, etc.	

### I.A.T.S.E. Local 668 Stagehands:

Required for all Theater or Arena events.

Required for all events utilizing audio visual equipment other than 1 or 2 podium microphone setups or events renting screens only.

Estimates will be furnished upon request.

### Event Staff

Ticket Takers \$10.00hr	Police Officer	\$ 32hr (alcohol)
Ticket Sales \$10.00hr	Police Officer Spvr.	\$ 37hr (alcohol)
Ushers \$10.00hr	Police Officer	\$27hr
Door Guards \$10.00hr	Police Officer Spvr.	\$32hr
Supervisor \$10.00hr	Medical EMS	\$ 22hr
Bartenders \$10.00hr		

### Equipment Rental

Tablecloth	\$ 5.00 per setup
Table skirts	\$ 7.00 per setup
Tablecloth/Table skirt combo	\$ 10.00 per setup
Staging (Arena Concert)	\$ 500 per setup
Basketball Court	\$ 1,000 per setup
Forklift Rental	\$ 250 Move-in
	\$ 250 Move-out
Drapes 8 ft.	\$ 2.00 per foot
Drapes 12ft.	\$ 4.00 per foot
80' Boom Lift (Arena rigging)	\$1,200 Per Day
60' x 25' Black Curtain w truss	\$ 500.00
Banquet Hall Lighting Package	\$ 300.00
Arena Lighting Package	\$ 1,500.00

### Booth Rental

10ft. x10ft.	\$100(Arena)
10 ft. x 10 ft.	\$ 75 (Conference & Convention Centers)
Booth includes (1) 8-ft. backdrop, (2) 3-ft. side drapes, (1) cloth & skirted table, (2) chairs & (1) 110 electrical outlet.	
Additional Tables \$ 25	

### Other Services

Bar setup	\$ 150
Catering	12% of gross
Novelties	20% after tax
Box Office	\$ 250 setup fee and 2% of net sales
Internet	\$ 25
Telephone Line	\$ 25
RV Hookups	\$ 25
Dance Floor	\$ 100

**Mobile Stage Rental \$800.00 (does not include setup & towing)  
\$1500.00 Holiday rate**